



## Data protection information for applicants

(valid from May 2018)

Thank you for your application to EPG.

EPG attaches great importance to data protection. During processing, we strictly adhere to the statutory provisions, in particular the European Data Protection Ordinance ("DSGVO") and the Federal Data Protection Act ("BDSG").

**The person responsible** for this processing is EPG AG, Goethestraße 30, 64347 Griesheim. The aforementioned company acts as a central human resources department for the companies of the EPG Group. If the position for which you applied is advertised by a company other than EPG AG, this company together with the aforementioned EPG AG is jointly responsible under data protection law. You can reach the EPG Group via EPG AG, Goethestraße 30, 64347 Griesheim, [datenschutz@e-p-g.de](mailto:datenschutz@e-p-g.de), phone +49 (6332) 48192-11.

**Purpose and legal basis of the processing.** The processing of your data serves to process your application. The processing of your data is necessary for the execution of pre-contractual measures, which take place on your request. If your application is successful, processing will continue to serve the fulfilment of a contract to which you are a party as the data subject. In both cases the processing is based on Art. 6 para. 1 lit. b) DSGVO (see however immediately "storage period").

**Storage period.** Your personal data will first be stored for the duration of the application process and then for 6 months and will then be automatically deleted. In deviation from this, our confirmation of receipt to you will be stored as a commercial letter for six years and then deleted. We will therefore continue to store the data contained in this confirmation of receipt, in particular your name, the contact data you provided, the date of your application and the name of the position for which you applied. This extended storage serves the fulfilment of legal obligations and is based on Art. 6 para. 1 lit. c) DSGVO, § 257 HGB. If your personal data is also required (e.g. in connection with the assertion or defence of civil law claims in connection with your application), it will be deleted as soon as further storage of the data for these purposes is no longer necessary. In this case, too, the storage is based on Art. 6 para. 1 lit. 1 f) DSGVO.

**Involvement of third parties.** In addition, if you apply to us via an applicant portal, we will be supported by the selected IT service provider, through whom you will receive separate information from us for technical implementation. Your data will be transmitted to the IT service provider and processed on their servers on our behalf. Your data will not be transferred to third countries outside the EU.

**Rights of the persons concerned.** You have a right to information within the respective legal scope, in particular about data stored by the person responsible and their processing purposes (Art. 15 EU DSGVO), correction of incorrect or incomplete data (Art. 16 EU DSGVO), deletion of data that have been processed unlawfully or are no longer required (Art. 15 EU DSGVO). 17 EU DSGVO), restriction of processing (Art. 18 EU DSGVO), objection to processing, in particular if this is done to protect the legitimate interests of the responsible party (Art. 21 EU DSGVO) and data transmission, provided that processing is based on consent or takes place for the execution of a contract or with the aid of automated procedures (Art. 20 EU DSGVO). To exercise your legal rights, you can contact us in the way that is most convenient for you.

**Complaints possibilities.** Furthermore, you have the possibility to make complaints under the above mentioned contact or to the responsible data protection supervisory authority.

We wish you every success in your application process at EPG!